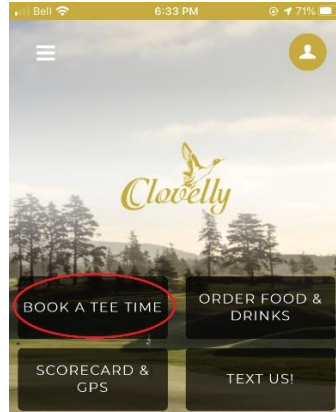
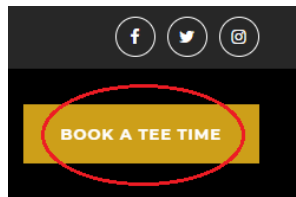


How to Add Players to an Existing Tee Time

Using your online account, you can add players to any tee time that you booked as long space is available.

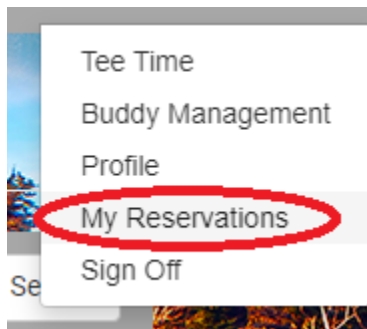
1. Click **Book a Tee Time** from either www.clovelly.ca, or the Clovelly NL App.



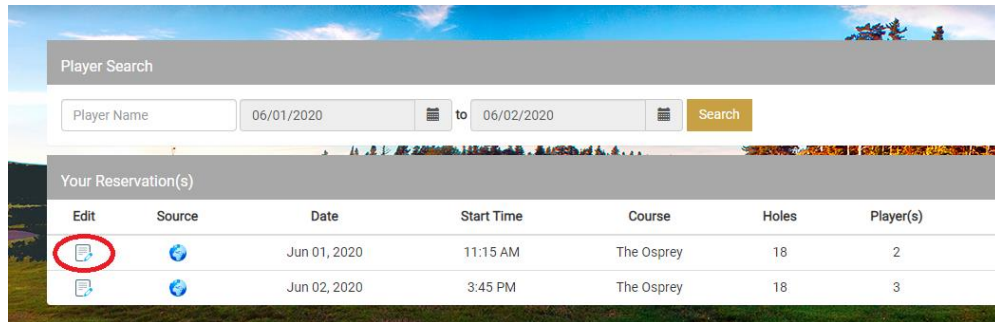
2. Sign into your account and enter your email and password.



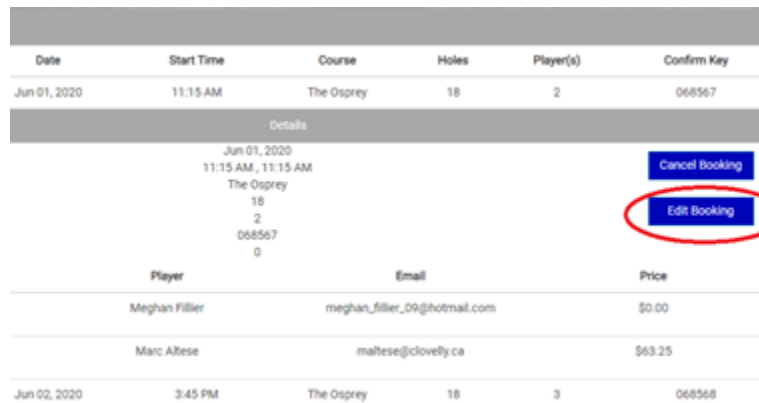
3. In the top right corner, click your name and a drop-down menu will appear. Click **My Reservations**.



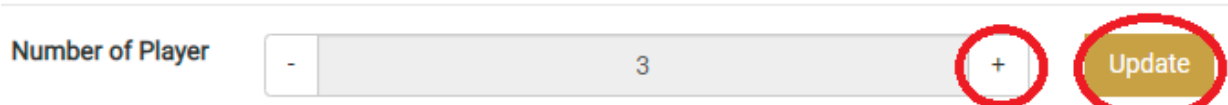
4. A list of all your future tee times will display here. Click on the **pen and paper** icon next to the tee time you want to add a player.



5. A window will display the details of your reservation. Click **Edit Booking** to add player(s).



6. Use the **+** button to add more players. Once you have added the number of new players correctly, click **Update**.



7. The name field below will populate. Use the arrow to choose a golfer in your [Buddy List](#) or type the name. Click **Save Change**.

Number of Player	Player	Cart
- 4 +	Joe Smith	<input type="checkbox"/>
	Jane Smith	<input type="checkbox"/>
	John Doe	<input type="checkbox"/>
	<input type="text"/>	<input type="checkbox"/>

Jane Smith
Jane Doe

Close **Save Change**